**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, January 23, 2018**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

**Board Members:**

**Mike Bernal, Vice Chair Ernie Garza, General Manager William Alexander, Director Rod Attebery, Attorney**

**Eddie Jones, Director Lee Fremming, Engineer**

**Davie Landers, Director Michelle Harris, Board Secretary**

**Timothy Robertson, Director**

**Agenda**

**Public Comment: The law provides the opportunity for the public to be heard on any item within the subject matter jurisdiction of the Board, before or during the consideration of that item by the Board. For all items, *not* on the agenda, the public comment time will be at the start of each meeting as appropriate. The person addressing the Board is limited to five (5) minutes unless the Chairman of the Board grants a longer period of time as appropriate to manage the agenda. State law does not allow action to be taken on any item not on the Agenda. The boardroom is handicapped accessible.**

**This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Board Clerk, at 209-668-8341, during regular business hours, at least twenty-four hours prior to the time of the meeting.**

**Pursuant to the Brown Act as codified in Government Code Section 54957.5, any documents pertaining to a non-closed agenda item distributed to a majority of the Board of Directors in less than 72 hours before a Board meeting shall be available for public inspection. Said documents shall be available for inspection at the Keyes Community Services District Administrative Office located at 5601 7th Street, Keyes, California, Monday through Friday, except Holidays, between the hours of 9:00 a.m. and 12:00 p.m.**

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**
4. **Public Comment on Non-Agenda Items.**
5. **Consent Agenda.**
	1. **Approve Minutes for the December 19, 2017 Meeting.**
	2. **Approve Special Minutes for the December 19, 2017 Meeting.**
	3. **Approve Warrant Register for January 23, 2018.**
6. **DISCUSSION/POSSIBLE ACTION ITEMS**
	1. **Discussion and Possible Action to elect Board Officers for Calendar Year 2018.**
		* 1. **Receive Staff Report**
			2. **Receive Public Comment.**
			3. **Board Discussion and Deliberation.**
			4. **Discussion and Possible Action to elect Board Officers for Calendar Year 2018.**
	2. **Discussion and Possible Action to accept 2016/2017 Draft Audit.**
		* 1. **Receive Staff Report.**
			2. **Receive Public Comment.**
			3. **Board Discussion and Deliberation.**
			4. **Discussion and Possible Action to accept 2016/2017 Draft Audit.**
	3. **Discussion and Possible Action to enter into contract with CB Merchant Services for Collections of outstanding customer accounts and authorizing District General Manager to execute any documents related to entering into contract with CB Merchant Services.**
		* 1. **Receive Staff Report.**
			2. **Receive Public Comment.’**
			3. **Board Discussion and Deliberation.**
			4. **Discussion and Possible Action to enter into contract with CB Merchant Services for Collections and authorizing District General Manager to execute any documents related to entering into contract with CB Merchant Services.**
	4. **Consider approving an application for a water/energy audit through the Clean Water State Revolving Fund.**
		* 1. **Receive Staff Report.**
			2. **Receive Public Comment.**
			3. **Board Discussion and Deliberation.**
			4. **Consider approving an application for a water/energy audit through the Clean Water State Revolving Fund.**
	5. **Discuss and Consider accepting the WSA with Orchard Village Mobile Home Park and authorizing District General Manager to execute any documents to complete the WSA.**
		* 1. **Receive Staff Report.**
			2. **Receive Public Comment.**
			3. **Board Discussion and Deliberation.**
			4. **Discuss and Consider accepting the WSA with Orchard Village Mobile Home Park and authorizing District General Manager to execute any documents to complete the WSA with Orchard Village Mobile Home Park.**
7. **Items from General Manager.**
	1. **Maintenance Staff Report.**
	2. **Financial Statements.**
	3. **Governance Training designed for experienced and newly elected officials.**
8. **Staff Comments.**
	1. **Lee Fremming.**
9. **Director Comments**
10. **Open Session Disclosure Regarding Closed Session Items pursuant to Government Code Section 54957.7**
11. **CLOSED SESSION**
	1. **Public Employee Performance Evaluation pursuant to Government Code Section 54957**

**TITLE: General Manager**

* 1. **Conference with Labor Negotiator pursuant to Government Code Section 54957.6**

**Unrepresented Employee: Ernie Garza**

1. **Open Session Report on Closed Session Pursuant to Government Code Section 54957.1**
2. **Discussion and Possible Action regarding General Manager Compensation.**
3. **Adjournment**

**Posted: January 19, 2017**