**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, October 23, 2018**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 1:00 p.m.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Landers, Vice President Robertson, Director Bernal, Director Alexander and Director Jones. Also, present were General Manager Garza, Attorney Andy Pinasco, Maintenance Supervisor Michael Jones, Engineer Lee Fremming and Board Secretary Michelle Harris.

1. **Public Comment on Non-Agenda Items.**

Antonio, a Community Member of Keyes, attended the meeting and wanted to know if the tap water is safe to drink. General Manager Garza provided Antonio with a CCR that informed him of all the contaminants that we test for in the water and the levels that the state requires.

1. **Consent Agenda.**
   1. **Approve Minutes for the September 25, 2018 Meeting.**
   2. **Approve Special Minutes for the October 11, 2018 Special Meeting.**
   3. **Approve Warrant Register for October 23, 2018.**

There was a motion made to accept the consent agenda by Director Bernal and a second by Director Alexander. Director Bernal(M), Director Alexander(S), President Landers(AYE), Vice President Robertson(AYE) and Director Jones(AYE).

1. **DISCUSSION/POSSIBLE ACTION ITEMS**

**None**.

1. **Items from General Manager.**
   1. **Maintenance Staff Report**

The lead and copper testing has been done and one resident had a detection. Supervisor Jones has filed the appropriate paperwork for the detection.

* 1. **Jacobs Progress Report**

The project is 54% complete.

* 1. **Remodeling Office**
  2. **Sewer Lift Station**
  3. **Street Light Proposal**
  4. **123 TCP**

Todd Robbins has informed Keyes CSD that we are about 9 months out from Keyes lawsuit becoming a focused case. Gouveia Engineering will be submitting an application to the state to see if we can qualify for prop 1 grant money. We will be having a meeting in the next few weeks to discuss how we are going to handle obstacles that arise. Supervisor Michael Jones informed the Board of the results of the well testing for 123 TCP.

* 1. Supervisor Michael Jones informed the Board that CBI is working on wells 7, 8 and 10. The only issue with Well 7 is the motor that was ordered was the wrong size so we had to reorder it. It won’t be here until December. President Landers asked how the purchase of the lot is going and Attorney Pinasco said that is moving along.

1. **Staff Comments.**
   1. **Lee Fremming.**

There are still a few punch list items that need to be finished for the Water Transmission and Distribution System. A few important things are the labor compliance and a pull box out by well 10 that has been covered up. Once these things are finished we can file the NOC. Aja has reported that Teichert was awarded the bid for the Consolidation Project. We are waiting on their certificates of insurance and bonds. Teichert said they can start work after Thanksgiving and the project will be complete in 4 months. Lee is going to look into funding from the SRF for the lift station and he is going to check into the conditional use permit.

* 1. **Michelle Harris**

On December 14, 2018, we will be having our annual Christmas Party and The December board meeting will be held on December 18, 2018.

1. **Director Comments.**

President Landers spoke about the community clean up that was held. He said that there was not much of a work force but there was a lot of work done.

1. **Adjournment**

There was a motion made to adjourn at 2:16 pm by Director Alexander and a second by Director Bernal. Director Alexander(M), Director Bernal(S), President Landers(AYE), Vice President Robertson(AYE) and Director Jones(AYE).

**Taken by: Michelle Harris**

**Typed by: Cynthia Ortega**