**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS MEETING**

**Date: Tuesday, July 26, 2016**

**Time: 6:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 6:00 pm.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Parker, Vice President Bernal, Director Alexander, Director Jones Director Landers. Also present were General Manager Garza, Engineer Doug Parsons, Attorney Rod Attebery was present by phone and Cynthia Ortega was acting Board Secretary.

1. **Public Comment on Agenda and Non-Agenda Items.**

None

1. **Consent Agenda.**

**A) Approve Minutes of June 28, 2016.**

**B) Approve Warrant Register for July 26, 2016.**

There was a motion made to accept the consent agenda by Director Landers and a second by Director Alexander. Director Landers (M), Director Alexander (S), President Parker (AYE), Vice President Bernal (AYE) and Director Jones (AYE).

1. **DISCUSSION/POSSIBLE ACTION ITEMS**

**A) Discussion and Possible action to approve Resolution 2016-513, a Resolution ordering the levy and collection of charges within KCSD for street lighting assessment District Fees.**

There was a motion made by Director Landers and a second by Director Alexander to accept Resolution 2016-513. Director Landers (M), Director Alexander (S), President Parker (AYE), President Parker (AYE) and Director Jones (AYE).

**B) Discussion and Possible Action to approve Resolution 2016-514, a Resolution to surplus KCSD Personal Property.**

There was a motion made to accept Resolution 2016-514 by Vice President Bernal and a second by Director Landers. Vice President Bernal (M), Director Landers (S), President Parker (AYE), Director Alexander (AYE) and Director Jones (AYE).

**C) Discussion and Possible Action to approve 1.5% COLA for employees.**

There was a motion made to accept the 1.5% COLA and make a revision to employee handbook by Vice President Bernal and a second by Director Landers. Attorney Rod Attebery reminded the Board that next month we would need to bring back a revised budget to reflect the COLA. Vice President Bernal (M), Director Landers (S), President Parker (AYE), Director Alexander (AYE) and Director Jones (AYE).

1. **Items from General Manager.**

**A) Maintenance Staff Report**

The mechanical seal at well 8 failed and was replaced. There was a leak in the water service at 7th and Esmail that was repaired. There was a power outage for most of the day on the 22nd at the Anna Lift Station due to a car hitting a power pole. Staff responded and hooked up the emergency generator, however a wiring issue caused two sensors to fail. We purchased 3 more sensors and the resolved the problem. Phase 5 of Bonita Ranch has started. The contractor is installing 1800 ft of sewer main and 2900 ft of water main. Once all the work is complete there will be roads all the way around the park. We purchased a vehicle for the office. General Manager Garza reminded the Board Members that this vehicle is also meant for them to use if they need to go to any classes or meetings. The TGBA is working towards getting a GSA formed. There has been talk of getting a consultant to help direct us in how to form a GSA and develop a GSP. There is no for sure amount of the cost or how it will be split up between the agencies but this is something that we need to be aware of.

**B)** General Manager Garza apologized for not mentioning our new employee. He is from Ceres and is working out very well. We are very pleased with him. He is bilingual, and he is not afraid to jump in.

**C)** General Manager referred to an e mail that he received from Marques Tamaha regarding our Consolidation Project. We are now going to be getting a grant of $15,349,941 and the loan is $3,489,243.

**D)** The Division of Drinking Water has released staff recommendation for establishing the MCL of 5 ppt for 123 TCP. This has been recommended to the current state level and the water systems in California are now required to conduct quarterly monitoring for 123 TCP beginning in January of 2018. They have also noted that GAC is best for treatment.

**E)** Last week there was a conference call with Todd Robbins, Mario Gouveia and Alfonso about the draft study. They are working on the draft study for the mitigation for the 123 TCP. This will hopefully be coming in front of you for adoption in September or October.

**Staff Comments.**

**A) Lee Fremming**

Engineer Doug Parsons attended in the place of Lee Fremming.

1. **Director Comments**

Director Jones suggested that whoever is on call may take the Ranger home. General Manager Garza said that this is a common practice. President Parker asked if this is something that needs to have a motion or can it be taken care of in house by the General Manger. Attorney Rod Attebery said that General Manager Garza could be responsible for this if you feel comfortable with this.

1. **Adjournment**

There was a motion made to adjourn at 6:31 pm by Director Landers and a second by Director Alexander. Director Landers (M), Director Alexander (S), President Parker (AYE), Vice President Bernal (AYE) and Director Jones (AYE).

**Minutes taken by: Cynthia Ortega**

**Minutes typed by: Michelle Harris**