**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday September 27, 2022 Agenda**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 1:00 p.m.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Robertson, Vice President Parker, Director Reforma, and Director Bernal. Director Knee was absent. Also present were General Manager Garza, Attorney Dennis L. Hay, Maintenance Operations Director Michael Jones, and Board Secretary Michelle Harris.

1. **Agenda Changes**

None.

1. **Conflict of Interest:**

None.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Presentations.**

None.

1. **Consent Agenda.**
2. **Approve Minutes for the August 23, 2022, Meeting.**
3. **Approve Warrant Register for September 27, 2022.**

There was a motion made to accept the consent agenda by Vice President Parker and a second by Director Bernal. Vice President Parker(M), Director Bernal(S), President Robertson(AYE), Director Reforma(AYE), and Director Knee(ABSENT).

1. **Discussion/Possible Action Items.**

**Discussion and Possible Action to set a date for a Saturday Workshop in October.**

General Manager Garza would like to have the Saturday workshop in January so we can have a mid-budget review and a GIS presentation from CAL CAD.

Table until next month.

1. **Items from General Manager.**
2. **Administrative Staff Report.**

Board Secretary Michelle Harris went over the revenue, expenses, and cash on hand for the month of August.

1. **Maintenance Staff Report.**

Maintenance Operations Director Michael Jones went over the well 8 test results and the steps that we are going to take to get it back online. Well 8 has had a sequence of bad tests and now we are going to rehabilitate the well. We had the well video inspected to see if we could find out where the problem is coming from. The profile showed the flow and where in the well it was coming from. We are using Don Pedro Pump to rehabilitate well 8. This well has always had problems. We did gain 10 feet after the well was cleaned. The bid that we received for cleaning the well was for $26,000. We still need to do additional work to finish rehabilitating the well. Well 9 and 10 are ok due to the stainless screens that are used in them. Director Bernal asked if this has ever happened to another well before. Mike Jones said that this has not happened before, but he is going to do some research and bring it to the workshop. In 2003 or 2004 well 6 did have its pump pulled and then cleaned it. While cleaning the well they found the bottom of the well had been ate up and the well had to be condemned.

1. **General Manager Garza received an e mail regarding the wording in our funding agreement for the 123 TCP from the State. Todd Robbins took a look at it and said he had no problem with the wording.**
2. **General Manager Garza will be taking a class on September 28, 2022 with Cal Trust. They will be discussing how to invest money.**
3. **Staff Comments.**

None.

1. **Director Comments.**

None.

1. **Adjournment**

There was a motion made to adjourn the meeting by Vice President Parker and a second by Director Reforma. Vice President Parker(M), Director Reforma(S), President Robertson(AYE), Director Bernal(AYE), and Director Knee(AYE).

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**