**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, December 28, 2021**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 1:00pm.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Parker, Vice President Robertson was present via zoom, Director Jones, Director Reforma and Director Knee was absent. Also present were General Manager Garza, Maintenance Operations Director Mike Jones, and Adriana Loza was present in the place of Board Secretary Michelle Harris. Attorney Dennis Hay was present via zoom.

1. **Agenda Changes**

None.

1. **Conflict of Interest**.

None.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Presentations.**

None.

1. **Consent Agenda.**
2. **Approve Minutes for the November 23, 2021 Meeting.**
3. **Approve Warrant Register for December 28, 2021.**

There was a motion made to accept the Consent Agenda by Director Jones and a second by President Parker. Director Jones(M), President Parker(S), Director Robertson(AYE), Director Reforma(AYE), and Director Knee(Absent).

1. **Discussion/Possible Action Items.**
2. **Discussion and Possible Action to approve Amendment No. 5, To Work Authorization and Task Order for Main Lift Station.FM Modifications.**

General Manager Garza explained that the FM Modifications still need to be done and the fee limit will need to be amended per Engineer Lee Fremming. General Manager Garza stated that he is not in agreement but the project needs to be finished. There was a motion made to approve Amendment No. 5, To work authorization and task order for Main Lift Station.FMModifications by President Parker and a second by Director Reforma. President Parker(M), Director Reforma(S), Director Jones(AYE), Director Robertson(AYE) and Director Knee(ABSENT).

1. **Items from General Manager.**
2. **Administrative Staff Report.**

General Manager Garza went over the revenues, expenses and cash amounts for the month of November.

1. **Maintenance Staff Report.**

Maintenance Operations Director Mike Jones went over the water production for the month of October. We have reached out to our chemical supplier to see about having some jar testing done with other coagulants to see if it would be beneficial. They have let us know that they do see potential in PACL. They will get back with us after they get the proper filters to do some arsenic testing. There were no SSO’s. Arnaudo Constructions plans on starting the demo of the lift station the week of January 10th. USP Technologies started the H2S treatment and so far, it looks promising. We are waiting on Tesco to get us a quote regarding moving the Anna and Lizzie lift stations over to our SCADA system. Bockman Woody is in the process of a directional bore of new Conduit on Tanya Way to get the light between Audra Court and Kim Drive working.

1. Stanislaus County is performing the 2022 Sheltered PIT Count. This will be to get the count of the homeless to improve the resources to help in our Community. Myself and Michelle Harris are interested. If you would like to get involved let us know and we can help get you the information to get set up for the training.
2. Mid-Year Budget Review to go over project, goals and objectives. Saturday, January 22, 2022 from 11am to 1pm.
3. **Staff Comments.**

None.

1. **Director Comments.**

None.

1. **Adjournment.**

There was a motion to adjourn the meeting at 1:15pm by President Parker and a second by Director Jones. President Parker(M), Director Jones(S), Vice President Robertson(AYE), Director Reforma(AYE) and Director Knee(ABSENT).

**Minutes taken by: Adriana Loza**

**Minutes typed by: Michelle Harris**