**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**SPECIAL MEETING**

**Date: Tuesday, December 18, 2018**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

**Board Members:**

**Davie Landers, President Ernie Garza, General Manager Timothy Robertson, Vice President Andy Pinasco, Attorney**

**Mike Bernal, Director Lee Fremming, Engineer**

**William Alexander, Director Michelle Harris, Board Secretary**

**Eddie Jones, Director**

**Agenda**

**Public Comment: The law provides the opportunity for the public to be heard on any item within the subject matter jurisdiction of the Board, before or during the consideration of that item by the Board. For all items, *not* on the agenda, the public comment time will be at the start of each meeting as appropriate. The person addressing the Board is limited to five (5) minutes unless the Chairman of the Board grants a longer period of time as appropriate to manage the agenda. State law does not allow action to be taken on any item not on the Agenda. The boardroom is handicapped accessible.**

**This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Board Clerk, at 209-668-8341, during regular business hours, at least twenty-four hours prior to the time of the meeting.**

**Pursuant to the Brown Act as codified in Government Code Section 54957.5, any documents pertaining to a non-closed agenda item distributed to a majority of the Board of Directors in less than 72 hours before a Board meeting shall be available for public inspection. Said documents shall be available for inspection at the Keyes Community Services District Administrative Office located at 5601 7th Street, Keyes, California, Monday through Friday, except Holidays, between the hours of 9:00 a.m. and 12:00 p.m.**

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**
4. **Public Comment on Non-Agenda Items.**
5. **Consent Agenda.**
   1. **Approve Minutes for the November 27, 2018 Meeting.**
   2. **Approve Warrant Register for December 18, 2018.**
6. **DISCUSSION/POSSIBLE ACTION ITEMS**
   1. **Discussion and Possible Action to adopt Resolution 2018-533, A Resolution of Application and Plan for Services to Annex Approximately 5.2 Acres Located Along Faith Home Road to the District and Delegate Authority to District General Manager to Execute Documents Required to Complete Annexation Upon Advice of District Legal Counsel.**
      * 1. **Receive staff report.**
        2. **Receive public comment.**
        3. **Board discussion and deliberation.**
        4. **Discussion and Possible Action to approve Resolution 2018-533.**
   2. **Discussion and Possible Action to amend Employee Handbook.**
      * 1. **Receive staff report.**
        2. **Receive public comment.**
        3. **Board discussion and deliberation.**
        4. **Discussion and Possible Action to amend Employee Handbook.**
7. **Items from General Manager.**
8. **Administrative Staff Report.**
9. **Maintenance Staff Report.**
10. **Jacobs Progress Report.**
11. **Staff Comments.**
12. **Lee Fremming.**
13. **Director Comments**
14. **Adjournment**

**Posted: December 14, 2018**