**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, May 28, 2019**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 1:00p.m.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Landers, Vice President Parker, Director Alexander, Director Bernal and Director Jones. Also present were General Manager Garza, Engineer Lee Fremming, Attorney Andy Pinasco and Board Secretary Michelle Harris.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Consent Agenda.**
   1. **Approve Minutes for the April 30, 2019 Meeting.**
   2. **Approve Warrant Register for May 28, 2019.**

There was a motion made to approve the consent agenda by Director Alexander and a second by Director Bernal. Director Alexander(M), Director Bernal(S), President Landers(AYE), Vice President Parker(AYE) and Director Jones(AYE).

1. **DISCUSSION/POSSIBLE ACTION ITEMS**
   1. **Discussion and Possible action to adopt Resolution 2019-535, A Resolution adopting 2019/2020 Fiscal Year Budget.**

There was a motion made to adopt Resolution 2019-535 by Director Bernal and a second by Director Alexander. Director Bernal(M), Director Alexander(S), President Landers(AYE), Vice President Parker(AYE) and Director Jones(AYE).

* 1. **Discussion and Possible Action to adopt Resolution 2019-536, A Resolution Designation Signatories for District Warrants.**

There was a motion made to adopt Resolution 2019-536 by Director Alexander and a second by Director Bernal. Director Alexander(M), Director Bernal(S), President Landers(AYE), Vice President Parker(AYE) and Director Jones(AYE).

* 1. **Public Hearing, Ordinance Increasing Compensation for Meeting Attendance.**

Open Public Hearing at 1:05pm.

Close Public Hearing at 1:06pm.

Director Jones said that he felt that the raise was to much. He said that the employees were given a .5% raise and for the Board to get a 50% and 100% raise is not ok. Director Bernal agreed with Director Jones. There was a motion made to adopt Ordinance 2019-1 by Vice President Parker and a second by Director Alexander. Vice President Parker(M), Director Alexander(S), President Landers(M), Director Bernal(NOE) and Director Bernal(NOE).

* 1. **Discussion and Possible Action to Consider Approving Amendment No. 2 to Task Order No. 1 to the agreement with Quad Knopf, Inc. for professional services related to the Regional Benefit Arsenic Mitigation Project.**

There was a motion made to approve Amendment No. 2 to Task Order No. 1 by Vice President Parker and a second by Director Jones. Vice President Parker(M), Director Jones(S), President Landers(AYE), Director Bernal(AYE) and Director Alexander(AYE).

1. **Items from General Manager.**
2. **Administrative Staff Report.**

Michelle Harris went over the financials and project costs.

1. **Maintenance Staff Report.**

Maintenance Supervisor Michael Jones was not present. GM Garza reported that all of the chemicals have been delivered to the Arsenic Treatment Facility. They are in the process of running their 7-day test that is mandatory. Right now, they are working on punch list items. We are hoping that everything will be running in about 2 weeks so we can get everything running smoothly.

1. **Jacobs Progress Report.**
2. **ATF Dedication.**

One thing that we would like to do is have a ribbon cutting to kick off our ATF. Michelle Fredericks from the state has contacted us and is wanting to contact the press so they can show that money is getting put to good use. We would like to do it on a Saturday morning in June around 10 am. Vice President Parker said he would be out of town on the 22nd.

1. Leonard O’Neill who is the contractor that submitted plans for the office expansions has called and let me know that he has resubmitted the plans to the County.
2. Jed Borghei, Todd Robbins partner has contacted us regarding the 123TCP case. He is going to be coming out on June 5, 2019 at 3 pm to discuss our case.
3. We received an amendment to the agreement that we have with AL Gilbert regarding the property that we are using at the arsenic treatment facility. The contractors have until June 30, 2019 to get everything restored to the way it was before construction. The contractors have already started moving things out and cleaning things up.
4. **Staff Comments.**
5. **Lee Fremming.**

The existing wells at the mobile home parks and Teen Ranch are to be destroyed and the old tank foundations are to be removed. The only other items as of May 21st that need to be finished before the Notice of Completion can be recorded are the submittal of the as built drawings and the American Iron and Steel Certificates which need to be submitted and approved by the state. The deadline for the contractor to finish the work is now June 10, 2019. There are some extra claims that the contractor has submitted that Blackwater is looking over and they will be giving a recommendation on those claims. The water transmission distribution system is completed but there is an issue that has came up. The contractor Clark Bro’s had a subcontractor do a mandrill testing of the conduits that Mozingo put in for the fiber optic cable. They found 3 blockages. They had to dig those up and fix them. They have submitted a claim for $70,019.00 that we feel Mozingo should pay. We will be having a meeting to discuss the situation with Mozingo. The Foote Road lift station has been started back in Sept of 2004. The fee for the engineering work was last increased in June of 2013. Around 2017 the board said that they wanted to get the documents done. Lee contacted his electrical engineer so everything could get updated. He brought up the point that some things could be out of date and needed to be checked. He asked if he wanted to do that at the time and Lee advised against it. He said the did not want to start that until the board was ready so it would not have to be looked at multiple times. Now that the board is ready we will be submitting another amendment to our agreement for the costs of updating the plans since some things are out of date, especially on the electrical side. Our electrical engineer is going to be retiring so he has recommended another electrical engineer from El Dorado Hills, Jeremy Pulot. He will be submitting a proposal to finish the design so we can get the plans finished up. Hopefully it will be ready next month for the board to consider. The conditional use permit is currently at the County for review. The 10st street lighting project is moving along. TID met with Mike and Sean and they went out looked at the connection points and got them established. Now we are trying to get an appointment with the County.

Attorney Andy Pinasco reported that Quad Knopf sent over an estimate of what they believe Best RV should pay before the District went ahead with doing anything with this situation. We are still putting their agreement together at this time.

1. **Director Comments**

None.

1. **Adjournment**

There was a motion made to adjourn the meeting at 1:39pm by Director Jones and a second by Director Alexander. Director Jones(M), Director Alexander(S), President Landers(AYE), Vice President Parker(AYE) and Director Bernal(AYE).

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**