

# KEYES COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Date: Tuesday, May 26, 2020

Time: 1:00 p.m.

Place: Keyes Community Services District, 5601 7<sup>th</sup> St., Keyes, Ca.

**1) Call to Order**

The meeting was called to order at 1:00 p.m.

**2) Pledge of Allegiance.**

**3) Roll Call**

Present were President Landers, Vice-President Parker, Director Jones, Director Alexander and Director Knee.

**4) Public Comment on Agenda and Non-Agenda Items**

None

**5) Consent Agenda**

**A) Approve Minutes for the April 28, 2020 Meeting.**

**B) Approve Warrant Register for May 26, 2020.**

There was a motion made to accept the Consent Agenda by Vice-President Parker and a second by Director Jones. Vice President Parker(M), Director Jones(S), President Landers (aye), Director Alexander (aye) and Director Knee (aye).

**6) DISCUSSION/POSSIBLE ACTION ITEMS**

**A) Discuss and Possible action to adopt Resolution 2020-544, A Resolution of Keyes Community Services District accepting 2018/2019 audit.**

There was a motion made to adopt the Resolution accepting the audit by Director Alexander and seconded by Vice-President Parker. Director Alexander(M), Vice-President Parker(S), President Landers(aye), Director Jones(aye) and Director Knee(aye).

**B) Discuss and consider approving the Notice of Completion for the 10<sup>th</sup> Street Lighting project.**

District Engineer Lee Fremming stated that maintenance operation director Mike Jones, the contractor and Sean Pinkston from Quad Knopf walked and inspected the project to ensure that everything was done according to plans and specifications. There was a change order that reduced the contract price by \$7500.00. Lee stated that the project was complete and recommended that the Board approve the Notice of Completion. There was a motion made to approve by Director Jones and a second by Director Alexander. Director Jones(M), Director Alexander(S), President Landers(aye), Vice President Parker(aye) and Director Knee(aye).

**C) Discuss and consider awarding the Foote Road Lift Station Replacement Project contract.**

District Engineer Lee Fremming informed the Board that we had received six (6) bids for the project. The bids ranged from \$1.47M to \$1.7M. The lowest responsible bidder was Arnaudo Construction, Inc. from Tracy, CA for \$1,469,500.00 and Lee recommended that they be awarded the bid for the lift station. There was a motion made to award the contract by Director Jones and a second by Director Alexander, Director Jones(M), Director Alexander(S), President Landers(aye), Vice-President Parker(aye) and Director Knee(aye).

**7) Items from General Manager**

**A) Administrative Staff Report.**

Administrative Executive Michelle Harris reported that we billed 1,372 customers, we received \$221,289.58 for the month of April for water, sewer and streetlights. We have \$4,216,847.00 in the water fund, \$3,265,714.00 in the sewer fund. We billed approximately \$24,000.00 less in April due to the 25 HCF units we are waiving in consumption charges due to the Covid-19.

**B) Maintenance Staff Report.**

Mike Jones reported that we had to spend about \$5,000.00 due to a pump failure in one of our lift stations. Mike said there were no sanitary sewer overflows for the month. Mike reported that Turlock is concerned about high sulfides in our effluent that are deteriorating their sewer collection lines. Turlock is getting citizen complaints regarding the odors caused by the sulfides. Mike stated that Turlock may insist in our cleaning of the outfall line at a cost of about \$5000. 6 outfall line at a cost of about \$5000. Another option to minimize the sulfides may be by using chemicals but we don't know yet what and how much to use. On the water side, Mike reported that we hired two temp workers to assist with reading and installing meters. We will also be using them to help exercise water valves so that they don't freeze up. Mike also mentioned that he had two broken hydrants that will need fixing. One broken hydrant was caused by a car accident. We are going to have Mozingo Construction do the repair. We are trying to get an accident report so that we can bill their insurance company. Mike also reported that we are still waiting for the Arsenic Treatment Facility filter press people to come from Michigan to California so that we can get training and the filter press running and be able to get rid of the sludge produced by the ATF. The company's policy is no travel during the pandemic. We have been sending them sludge samples to test and see if we have the right combination of chemicals to produce sludge for the filter press. Mike stated that the concern is that we are running out of room in the tanks for sludge accumulation. Mike stated that we may end up with hazardous waste and that is going to be another problem in disposal. The costs for sludge removal are anywhere between \$22,000.00 and \$30,000.00.

**C) Correspondence.**

General Manager Ernie Garza informed the Board that Clark Brothers, Inc., had hired the law firm of SMTD Law LLP from Irvine, CA to pursue a claim in the amount of \$1,213,460.06 for claimed extra work, overhead, and other costs arising the Arsenic Treatment Facility Project. The original claim was \$253,309.00. I have turned this issue over to our legal counsel so that they can respond to the letter. He also informed the Board that remodeling of our front office will be taking place sometime soon hopefully by the end of June. The outside lights for the District building have been completed. The work was done by Kevin Showen with the help of the temp workers. He also informed the Board that staff is working with Clayton Tuckfield that is doing our water and wastewater rate study. Ernie stated that Best RV is having a public hearing so that they can move forward with their project.

**8) Staff Comments.**

**A) Lee Fremming**

Lee had no comments for the Board

**9) Director Comments.**

President Landers stated that now that the outside lights have been installed at the District office, you can't tell if its night or day.

**10) Adjournment**

Motion made by Director Jones and a second by Director Alexander, Director Jones(M), Director Alexander(S), President Landers (aye), Vice-President Parker(aye) Director Knee(aye).

**Minutes taken by: Michelle Harris**

**Minutes typed by: Ernie Garza**