**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, April 28, 2020**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 1:00pm.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Landers, Vice President Parker, Director Alexander, Director Jones and Director Knee. Also present were General Manager Garza, Engineer Lee Fremming, Attorney Andy Pinasco, Attorney Rod Attebery, Maintenance Director Mike Jones and Board Secretary Michelle Harris.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Consent Agenda.**
	1. **Approve Minutes for the March 24, 2020 Meeting.**
	2. **Approve Warrant Register for April 28, 2020.**

There was a motion made to accept the consent agenda by Vice President Parker and a second by Director Alexander. Vice President Parker(M), Director Alexander(S), President Landers(AYE), Director Jones(AYE) and Director Knee(AYE).

1. **DISCUSSION/POSSIBLE ACTION ITEMS**
	1. **Discuss and Consider for acceptance, Audit Report produced by David Becker, CPA for Fiscal Year 2018/2019.**

There was a motion made to accept the Audit for fiscal year 2018/2019 by Director Knee and a second by Director Alexander. Director Knee(M), Director Alexander(S), President Landers(AYE), Vice President Parker(AYE) and Director Jones(AYE).

* 1. **Discuss and Possible action to extend contract with James Marta & Co.**

There was a motion made to extend contract with James Marta & Co. by Vice President Parker and a second by Director Knee. Vice President Parker(M), Director Knee(S), President Landers(AYE), Director Alexander(AYE) and Director Jones(AYE)**.**

* 1. **Discuss and Possible Action to change the liability rates with SDRMA.**

There was a motion made to change the liability rates with SDRMA by Director Jones and a second by Director Alexander. Director Jones(M), Director Alexander(S), President Landers(AYE), Vice President Parker(AYE) and Director Knee(AYE).

* 1. **Discuss and Possible action to accept proposal for water and wastewater rate study from Tuckfield and Associates.**

There was a motion made to accept proposal for water and wastewater rate study form Tuckfield and Associates by Vice President Parker and a second by Director Knee. Vice President Parker(M), Director Knee(S), President Landers(AYE), Director Alexander(AYE) and Director Jones(AYE).

* 1. **Discuss and Possible action to approve Preliminary Budget for 2020/2021.**

There was a motion made to approve the Preliminary Budget for 2020/2021 by Director Jones and a second by Director Alexander. Director Jones(M), Director Alexander(S), President Landers(AYE), Vice President Parker(AYE) and Director Knee(AYE).

1. **Items from General Manager.**
2. **Administrative Staff Report.**
3. Board Secretary Michelle Harris went over the revenue, expenses and the charges for the arsenic treatment.
4. **Maintenance Staff Report.**

Maintenance Director Mike Jones is working with CH2 Mhill on trying different things to improve the backwash system. We are still waiting to hear form MW Watermark regarding the filter press and their no travel order. We had some water analyzed and the results came back as nonhazardous. When we can run the filter press and get some product analyzed we will need to see if the results are hazardous or nonhazardous. If they come back nonhazardous we will be able to take the waste to a land fill which will be cheaper than taking it to a hazardous waste landfill. We reached out to Turlock to see if we can get rid of our waste there. We are waiting to hear back from them. We are still installing water meters and are about 95% finished with what we have now. We will need to reorder soon. The street lights are finished and we have received some good comments from the public.

1. **Staff Comments.**
2. **Lee Fremming.**

Engineer Lee Fremming stated the water, sewer and street light map has been updated and a copy has been given to the District. May 21, 2020 will be the bid opening for the Foote Rd Lift Station so we will be bringing a recommendation for you to the May meeting.

1. **Director Comments**

None.

1. **Open Session Disclosure Regarding Closed Session Items pursuant to Government Code Section 54957.7**

Open Session was adjourned at 1:41 pm.

1. **CLOSED SESSION**
	1. **Public Employee Performance Evaluation pursuant to Government Code Section 54957**

**TITLE: General Manager**

* 1. **Conference with Labor Negotiator pursuant to Government Code Section 54957.6**

**Agency designated representatives: President Landers and Andy Pinasco
Unrepresented Employee: General Manager**

* 1. **Conference with Real Property Negotiators pursuant to Government Code Section 54956.8
	Property: APN 045-066-059**

**Agency Negotiators: Ernie Garza/Andy Pinasco
Negotiating Party: County of Stanislaus
Under Negotiation: Price and Terms**

1. **Open Session Report on Closed Session Pursuant to Government Code Section 54957.1**

Open Session reconvened with No Reportable Action.

1. **Discussion and Possible Action regarding General Manager Compensation.**

None.

1. **Adjournment**

There was a motion made to adjourn by Director Alexander and a second by Director Jones. Director Alexander(M), Director Jones(S), President Landers(AYE), Vice President Parker(AYE) and Director Knee(AYE).

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**