**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, January 12, 2021**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 1:00pm.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Parker, Vice President Robertson, Director Alexander, Director Jones and Director Knee. Also present were General Manager Garza, Maintenance Operations Director Michael Jones and Board Secretary Michelle Harris.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Consent Agenda.**

**None.**

1. **DISCUSSION/POSSIBLE ACTION ITEMS**
   1. **Discuss and Possible action to purchase parcel for 123 TCP removal.**

There was a motion made to give General Manager Garza the authority to sign any and all documents pertaining to the 123 TCP property purchase and to approve the purchase of the County parcel 045-066-059 for $170,000.00 by Director Jones and a second by Director Alexander. Director Jones(M), Director Alexander(S), President Parker(AYE), Vice President Robertson(AYE) and Director Knee(AYE).

1. **Items from General Manager.**
2. **Informational Items.**
   * + 1. **Grade II Employee Results.**

General Manager Garza informed the board about the applicant that we have received for the position of Water/Wastewater Operator Grade II. He went over his background, his job history and his qualifications. We will be reaching out to him to offer him the position this week.

* + - 1. **Salary Survey.**

General Manager Garza went over salaries from two other Special Districts and compared their wages to ours. We ran an add in the Modesto Bee for 17 days and had 1,800 people looked at the add and only one person applied. General Manager Garza believes this is due to our salary. We will be having a workshop in July, and there we need to look at coming up with a five-year plan so we can catch up to the other Special Districts in order to be competitive. If something happens to one of our Maintenance staff, we would have to go out and hire a contractor to help us run the Arsenic Treatment Facility and that will be very costly to the District. Director Knee asked about the raises that were approved in 2020. General Manager explained that we did give some employees a raise and there will be a 5% raise coming for the next two years and this still does not bring our wages up to be competitive. General Manager Garza would like to have an ad-hoc committee again to discuss this and see if we can come up with a five-year plan.

* + - 1. The Keyes Fire Department will be having their board meeting tonight and General Manager Garza will be attending and speaking with them about the property that we would like to purchase.
      2. We will be having a conference call today with Clayton Tuckfield regarding the rates, he has stated that we need to have a rate increase. General Manager Garza will be talking with them and explain that he does not agree with this decision. They will be at our regular January meeting on the 26th to give some background and show us their presentation. Vice President Robertson asked if we commissioned them to do the rate study. General Manager Garza explained that his intention for the rate study was to show the board the District’s financial position and to see what has been accomplished and what we still need to do.

1. **Staff Comments.**

None.

1. **Director Comments**

None.

1. **Adjournment**

There was a motion made to adjourn the meeting at 1:23pm by Director Alexander and a second by Vice President Robertson. Director Alexander(M), Vice President Robertson(S), President Parker(AYE), Director Jones(AYE) and Director Knee(AYE).

Minutes taken by: Michelle Harris

Minutes typed by: Michelle Harris