**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS MEETING**

**Date: Tuesday, August 23, 2016**

**Time: 6:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 6:00 pm.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were Vice President Bernal, Director Jones and Director Landers. President Parker and Director Alexander were absent. Also present were Engineer Lee Fremming and General Manager Ernie Garza. Attorney Rod Atteberry was present by phone.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Consent Agenda.**

**A) Approve Minutes of July 26, 2016.**

**B) Approve Warrant Register for August 28, 2016.**

**C) Approve amended 2016/2017 budget.**

There was a motion made to accept the consent agenda by Director Landers and a second by Director Jones. Director Landers (M), Director Jones(S), Vice President Bernal (AYE), President Parker (absent) and Director Alexander (absent).

1. **DISCUSSION/POSSIBLE ACTION ITEMS**

**A) Discussion and Possible action to enter into a 3 year agreement with Hawks CPA.**

Rob Hawks went over his proposal. He said that the construction and redevelopment will have a little increase in the fee. He is submitting a 3 year proposal. There was a motion made to enter into a 3 year agreement with Rob Hawks by Director Landers and a second by Director Bernal. Director Landers (M), Vice President Bernal (S), Director Jones (AYE), President Parker (absent) and Director Alexander (absent).

1. **Items from General Manager.**

**A) Maintenance Staff Report**

Michael Jones reported that there was a broken fire hydrant from a hit and run that was repaired. In July our testing for Nitrates on Well 7 was 9.9 and the MCL is 10. This now makes us start testing weekly again. If our testing goes down I will see if we can go back to monthly testing. The water levels at Well 8, Well 9 and Well 10 are the same as last year but Well 7 was a few feet lower. New impellers were installed at Lizzie Lift Station and they are running less which will save on electricity.

**B) Financial Statements**

The balance for the first month of the fiscal year was all that there was to show.

1. **Staff Comments.**

**A) Lee Fremming**

Lee said that hopefully we will receive our funding sometime around September 20th to December 20th. Bonita Ranch has installed the sewer and water and still needs to put in some street lights. They are moving pretty fast. Director Landers asked how we were doing on the Lift Station. Lee said that there is still some electrical that needs to be done. He also said that we need to get a conditional use permit but we need to wait until we are ready for the project because these permits expire.

**B) Michelle Harris regarding retirement.**

The retirement contributions that were reportedly going to be increasing approximately $10,000.00 annually for the District was wrong. Deanne Corbiser from the County contacted me and let me know that the contributions are going to stay where they are. They are not going to go up. This would mean that the annual contributions for the District for all employees is going to stay around $59,000.00. Myself and Mike Jones have been attending meeting at TID for the TGBA and GSA. They are wanting to go out for RFP's for a consultant to help the TGBA with developing a roadmap for the GSP. Before they do this they would like to have all Agencies commit to a fee. The fees attached are an approximate fee that will help to obtain a consultant. This will be brought back next month for a discussion and possible action item. We will also need to think about who we would like to have represent us when the GSA is formed. Ernie said that he wanted to make sure and give the Board a chance to see if someone was interested in this position but he would take that position if no one was interested. He also commented on the draft JPA that he received today and this will be given to our attorneys to look over. Attorney Rod Atteberry said that they are involved in the Ground Water Basin and Sustainable Groundwater Act issue. He said this is extremely technical and difficult to process through. He said that the JPA's that are out now are fairly consistent amongst each other. He recommended that Ernie attend the meetings. He said that it is a good idea for a Board Member to also attend but they need to be in it for the whole ride.

1. **Director Comments**

Director Landers asked if someone could clear up the dirt in the alley at Lucinda. It is blocking the alley way and it is not safe.

1. **Adjournment**

 There was a motion made to adjourn the meeting at

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**