**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, June 27, 2023 Minutes**

**Time: 1:00 p.m.**

1. **Call to Order.**

The meeting was called to order at 1:00 pm.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were Vice President Parker, Director Reforma, Director Vasquez, Director Chavez and President Knee was absent. Also present were General Manager Garza, Administrative Assistant Christy Brown took the place of Board Secretary Michelle Harris and Attorney Dennis Hay**.**

1. **Agenda Changes**

None.

1. **Conflict of Interest.**

None.

1. **Public Comment on Non-Agenda Items.**

Some members of the community came to represent Adriana Loza and asked to have her come back to work for the district.

1. **Presentations.**

None.

1. **Consent Agenda.**
2. **Approve Minutes for the May 16, 2023, Special Meeting.**

**Approve Minutes for the May 23, 2023 Meeting.**

1. **Approve Warrant Register for June 27, 2023.**

There was a motion made to accept the consent agenda by Director Reforma and a second by Director Chavez. Director Reforma(M), Director Chavez(S), Vice President Parker(AYE), Director Vasquez(AYE), and President Knee(ABSENT).

1. **Discussion/Possible Action Items.**
2. **Discussion and Possible Action to adopt Resolution 2023-571, A Resolution Adopting 2023/2024 Fiscal Year Budget.**

There was a motion made to adopt Resolution 2023-571 by Director Reforma and a second by Director Chavez. Director Reforma(M), Director Chavez(S), Vice President Parker(AYE), Director Vasquez(AYE), and President Knee(ABSENT).

1. **Discussion and Possible Action to adopt Resolution 2023-572, Resolution ordering the levy and collection of street lighting assessments for Keyes Community Services District for Fiscal 2023/2024. .**

There was a motion made to adopt Resolution 2023-572 by Director Chavez and a second by Director Reforma. Director Chavez(M), Director Reforma(S), Vice President Parker(AYE), Director Vasquez(AYE) and President Knee(ABSENT).

1. **Discuss and Consider for acceptance, Audit Report produced by MUN CPA for Fiscal Year 2020/2021.**

There was a motion to accept the Audit Report for Fiscal Year 2020/2021Director Reforma and a second by Director Vasquez. Director Reforma(M), Director Vasquez(S), Vice President Parker(AYE), Director Chavez(AYE) and President Knee(ABSENT).

1. **Discuss and Possible Action to adopt Resolution 2023-573, A Resolution of Keyes Community Services District accepting 2020/2021 audit.**

There was a motion made to adopt the Resolution 2020/2021 audit by Director Reforma and a second by Vice President Parker, Director Reforma(M), Vice President Parker(S), Director Vasquez(AYE), Director Chavez(AYE) and President Knee(AYE).

1. **Consideration and possible action by the Board Concerning Disciplinary Action of Board Member.**

No Action Taken.

1. **Items from General Manager.**
2. **Administrative Staff Report.**
3. **Maintenance Staff Report.**

Maintenance Operations Director Michael Jones went over the water consumption and the static water levels. Austin obtained his Class A license and Wyatt will be taking his soon. Austin is taking a class to prepare for his T1 or T2 certification and Wyatt will be enrolling in the next available course. There were no SSO’s reported for the month of May.

General Manager Garza met with Chad Johnson to discuss the abandonment of the property next to us. We have also been talking to the owners of the building next door to see if they would like to sell it. We will be investing in California CLASS; the money will be available tomorrow. We have been talking with Nick Fontaine, he is finishing the plans for the TCP Project. He wants to know about the property that we need for the backwash at well 9. We are trying to speak with Mr. Pirone to see if he is open to selling us a part of his property.

1. **Staff Comments.**
2. **Open Session Disclosure Regarding Closed Session Items pursuant to Government Code Section 54957**
3. **CLOSED SESSION**
4. **Internal Investigation of Allegations Concerning Possible Employment Law Violations.**
5. **Open session Report on Closed Session Pursuant to Government Code Section 54957.1.**

Tabled.

1. **Director Comments.**

NONE.

1. **Adjournment**

There was a motion made to adjourn the meeting at 2:00 pm by Director Vasquez and a second by Director Reforma. Director Vasquez(M), Director Reforma(S), Vice President Parker(AYE), Director Chavez(AYE) and President Knee(ABSENT).

**Post Agenda: June 23, 2023**