**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS MEETING**

**Date: Tuesday, May 23, 2017**

**Time: 6:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 6:00 p.m.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were Vice President Bernal, Director Alexander, Director Jones, Director Landers and President Parker was absent. Also present were General Manager Garza, Engineer Lee Fremming, Maintenance Supervisor Michael Jones, Board Secretary Michelle Harris and Attorney Rod Attebery and Attorney Andy Konozco were present via phone.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Consent Agenda.**
   1. **Approve Minutes of April 25, 2017.**
   2. **Approve Warrant Register for May 23, 2017.**

There was a motion made to accept the Consent Agenda by Director Landers and a second by Director Alexander. Director Landers(M), Director Alexander(S), Vice President Bernal(AYE), Director Jones(AYE) and President Parker was absent.

1. **DISCUSSION/POSSIBLE ACTION ITEMS**
   1. **Discussion and Possible Action on Resolution 2017-518, moving the date of the District General Election to even numbered years and Requesting the Approval of the County of Stanislaus to consolidate with the Statewide General Election.**

There was a motion made to accept Resolution 2017-518, moving the date of the District General Election to even numbered years and requesting the Approval of the County of Stanislaus to consolidate with the Statewide General Election by Director Landers and a second by Director Jones. Director Landers(M), Director Jones(S), Vice President Bernal(AYE), Director Alexander(AYE) and President Parker was absent.

* 1. **Discuss and Consider approving an agreement with Jacobs for the construction phase services for the ATF Project.**

There was a motion made to approve an agreement with Jacobs for the construction phase services for the ATF Project by Director Landers and a second by Director Alexander. Director Landers(M), Director Alexander(S), Vice President Bernal(AYE), Director Jones(AYE) and President Parker was absent.

* 1. **Discussion and possible action to approve the 2017/2018 Preliminary Budget.**

There was a motion made to approve the 2017/2018 Preliminary Budget by Director Landers and a second by Director Alexander. Director Landers(M), Director Alexander(S), Vice President Bernal(AYE), Director Jones(AYE) and President Parker was absent.

1. **Items from General Manager.**
   1. **Maintenance Staff Report**

Maintenance Supervisor Michael Jones went over his monthly statistics and informed the Board that he is still working with Kevin Van Patten from the City of Turlock regarding our BOD’s and TSS’s.

* 1. Ernie informed the Board the he will be gone at the June meeting. He will be attending the GM Summit form June 24, 2017 to June 27, 2017. The
  2. Ernie thanked Michael Jones and Michelle Harris for keeping everything running while he was gone on vacation last month.

1. **Staff Comments.**
   1. **Lee Fremming**

Disbursement Request No. 1 has been submitted to the State for $789,618.00. Disbursement Request No. 2 for the bridge loan costs is being prepared and should be submitted by May 26, 2017. Revisions are being made to the water transmission/distribution system improvements project plans and specifications, we plan to have them complete and ready to go out to bid by the June Board meeting. Bonita Ranch Unit 5 is complete and work is continuing on Unit 6. The electrical engineer has finished his plans for the lift station and now Lee is going to be setting up a meeting with City of Turlock so they can review the document and make sure that everything is ok and meets their standards.

1. **Director Comments**

None.

1. **Adjournment**

There was a motion made to adjourn at 6:31p.m by Director Landers and a second by Director Alexander. Director Landers(M), Director Alexander(S), Vice President Bernal(AYE), Director Jones(AYE) and President Parker was absent.

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**