

KEYES COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Date: Tuesday, May 27, 2025 Minutes

1. Call to Order.

The meeting was called to order at 6:00pm.

2. Pledge of Allegiance.

3. Roll Call.

Present were President Parker, Vice President Reforma, Director Knee, Director Vasquez, and Director Chavez was absent. Also present were General Manager Garza, Attorney Dennis L. Hay and board secretary Michelle Harris.

4. Agenda Changes

None.

5. Conflict of Interest:

None.

6. Public Comment on Non-Agenda Items.

None.

7. Presentations.

Finance.

Board Secretary Michelle Harris went over the cash on hand with California Class, Umpqua Bank, and Stanislaus County.

8. Consent Agenda.

There was a motion made to approve the consent agenda by Director Knee and a second by Director Vasquez. Director Knee(M), Director Vasquez(S), President Parker(AYE), Vice President Reforma(AYE), and Director Chavez(ABSENT).

9. Discussion/Possible Action Items.

A. Discussion and Possible Action to approve warrant register for May 27, 2025.

There was a motion made to approve the warrant register by Director Knee and a second by Director Vasquez. Director Knee(M), Director Vasquez(S), President Parker(AYE), Vice President Reforma(AYE), and Director Chavez(ABSENT).

B. Discussion and possible action to approve Resolution No. 2025-587, A Resolution of The Board of Directors of Keyes Community Services District Adjusting The Wait Period For Employee Benefits.

There was a motion made to approve Resolution 2025-587 by Director Knee and a second by Director Vasquez. Director Knee(M), Director Vasquez(S), President Parker(AYE), Vice President Reforma(AYE), and Director Chavez(ABSENT).

C. Discussion and possible action to approve the Final Budget for Fiscal Year 2025/2026.
Table.

10. Items from General Manager.

A. Administrative Staff Report.

Board Secretary Michelle Harris went over the revenue, expenses, and cash on hand for the month of May. The dates for the SDLA conferences were reviewed as well as the mandatory ethics, and sexual harassment that are now due.

B. Maintenance Staff Report.

General Manager Garza reported on the water production from January 2025 to April 2025. There was an increase from January 2024 to April 2024. There were no SSO's reported for the month of April. We are waiting for the results to see how discharge from ATF will be affecting sewer loading.

General Manager Garza spoke with Ray who reported they have installed the CMU. They are checking for electrical issues at Well 9. Mike and Kevin are working with The City of Turlock regarding the ATF discharge.

General Manager Garza went over the agreement regarding the assistance funding from the City of Turlock.

The NOI to adopt ND that will amend the SOI has been published.

Clayton Tuckfield will attend the board meeting on June 24, 2025 to present the wastewater rate study.

11. Staff Comments.

None.

12. Open Session Disclosure Regarding Closed Session Items pursuant to Government Code Section 54957

We entered into closed session at 6:23pm.

13. CLOSED SESSION

A. Public Employee Performance Evaluation pursuant to Government Code Section 54957

Title: General Manager

14. Open session Report on Closed Session Pursuant to Government Code Section 54957.1.

Open session was reconvened at 6:38pm.

15. Director Comments.

None.

16. Adjournment

There was a motion made to adjourn the meeting by Vice President Reforma and a second by Director Vasquez. Vice President Reforma(M), Director Vasquez(S), President Parker(AYE), Director Knee(AYE), and Director Chavez(ABSENT).

Minutes taken by: Michelle Harris

Minutes typed by: Michelle Harris