**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS MEETING**

**Date: Tuesday, September 27, 2016**

**Time: 6:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 6 p.m.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Parker, Vice President Bernal, Director Alexander, Director Jones and Director Landers. Also present were General Manager Garza, Maintenance Supervisor Michael Jones, Board Secretary Michelle Harris, Attorney Lee Fremming and Attorney Rod Attebery was present via phone.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Consent Agenda.**

**A) Approve Minutes of August 23, 2016.**

**B) Approve Warrant Register for September 27, 2016.**

There was a motion made to accept the consent agenda by Director Landers and a second by Director Alexander. Director Landers(M), Director Alexander(S), President Parker(AYE), Vice President Bernal(AYE) and Director Jones(AYE),

1. **DISCUSSION/POSSIBLE ACTION ITEMS**

**A) Discussion and Possible action to agree on consultant fee up to $2000.00 for TGBA.**

There was a motion made to agree on a consultant fee for the TGBA by Vice President Bernal and a second by Director Landers. Vice President Bernal(M), Director Landers(S), President Parker(AYE), Director Alexander(AYE) and Director Jones(AYE).

**B) Discussion and Possible action to amend handbook by changing supervisor status from exempt to non exempt.**

There was a motion made to amend employee the employee handbook regarding the supervisor status changing from exempt to non exempt by Vice President Bernal and a second by Director Landers. Vice President Bernal(M), Director Landers(S), President Parker(AYE), Director Alexander(AYE) and Director Jones(AYE),

1. **Items from General Manager.**

**A) Maintenance Staff Report**

Brian Kidwell from the state came out and met with the Maintenance department and did a sanitary inspection of the well sites. There were no major issues found. The only thing that was brought to our attention was to update some forms that have to be submitted to the state. The average water level at the wells is 66.56 ft which is about 2 feet lower than this time last year. Our water savings continues to be at 26%. Routine maintenance was performed at all lift stations. Maintenance Supervisor Michael Jones went over SGMA(Sustainable Groundwater Management Act), he explained what they are requiring and what they stand for. He also discussed what a GSA(Groundwater Sustainable Agency) and a GSP(Groundwater Sustainable Plan) are. He explained what the Bay Delta Plan is. This is a plan that is being proposed by the state to take water from our communities for the alleged benefit of salmon. MID and TID have launched Worth Your Fight, an awareness campaign to help our customers and our region further understand the signifance of the State Water Board's attempt to steal their livelihoods.

**B)** Attorney Rod Attebery said that they are following the GSA issue very closely. He cautions that we don't take the lead, we are a small player in this.

**C)** General Manager Garza let the Board know that Marquez is no longer our project manager for the ATF. Our new project manager is Pete Stamas. He is now reviewing our file. While in the interview process he found that we have significant soft cost that will need to be reimbursed once the funding agreement gets executed. Total funding amount is $18,839,184 which includes the ATF and the consolidation. Total grant amount is $15,349,941 and this is $5 mill Prop 1 which is included in that. The loan amount is $3,489,243. The grant amount may be a combination of SRF and Prop 1 Grants. Prop 1 is limited and can only reimburse the costs that we incurred after the voters approved the Prop 1 which was November 4 of 2014. He is going to be working on getting us a reimbursement for $1,154,413.

**D)** We filled out a pre application for Prop 1 Ground Water grant funding for the TCP Remediation. We received a letter stating that we do not qualify.

**E)** We are going to be having a closed session in October and have Gouveia Engineering present the 123 TCP study to the Board. This will give the Board a chance to ask questions. In November we will have an open session item that will allow the Board to approve the 123 TCP study.

**F)** There is a Robert Perez that is requesting a will serve letter for 9 units. This property is located on Kim and Tanya. They are trying to work out something with Associated Engineering regarding sewer capacity. Associated Engineering was the partner to Ron Hatley that had purchased sewer capacity for a project that they were going to do. We told them that we needed them to draw up a contract that showed the transfer of EDU's between the two parties and then the project could brought before the Board for their approval.

1. **Staff Comments.**

**A) Lee Fremming**

Lee stated that we are just waiting for the finance agreement and from what we have been told that could be anytime from September 20th to December 20th. Bonita Ranch Unit 5 has the water system installed. The sewer lines have been installed but still need to be pressure tested, mandrel tested and video inspected. The manholes need to be water tested. The streetlights will be installed after the sidewalks are put in.

Board Secretary Michelle Harris wanted to make sure that November 22, 2016 was still a good date for the Board Meeting and asked if it would be ok to move the December meeting to the 20th verses the 27th. Everyone was in agreement for the November 20th and December 20th dates for meetings because of the holidays.

1. **Director Comments**

Director Landers asked how the water pressure was going to be once the ATF is completed. Engineer Lee Fremming said that everything should be fine. Director Jones asked if the sewer lines had been video inspected and he said that this is something that still needs to be done.

1. **Adjournment**

There was a motion made to adjourn the meeting at 6:33 pm by Director Landers and a second by Director Alexander. Director Landers(M) Director Alexander(S), President Parker(AYE), Vice President Bernal(AYE) and Director Jones(AYE).

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**