**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, July 23, 2019**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 1:00pm.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Landers, Vice President Parker, Director Alexander, Director Bernal and Director Jones. Also present were General Manager Garza, Engineer Lee Fremming, Attorney Andy Pinasco and Maintenance Supervisor Michael Jones.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Consent Agenda.**
   1. **Approve Amended Minutes for the May 28, 2019 Meeting.**
   2. **Approve Minutes for the June 25, 2019 Meeting.**
   3. **Approve Warrant Register for July 23, 2019.**

There was a motion made to accept the consent agenda by Vice President Parker and a second by Director Jones. Vice President Parker(M), Director Jones(S), President Landers(AYE), Director Bernal(AYE) and Director Alexander(AYE).

1. **DISCUSSION/POSSIBLE ACTION ITEMS**
   1. **Discussion and Possible action to Award contract to LSO Design for $19,500 and delegate authority to General Manager to execute any and all documents.**

There was a motion made to award the contract to LSO Design and delegate authority to GM Garza to execute any and all documents by Director Bernal and a second by Director Alexander. Director Bernal(M), Director Alexander(S), President Landers(AYE), Vice President Parker(AYE) and Director Jones(AYE).

1. **Items from General Manager.**
2. **Administrative Staff Report.**

Board Secretary Michelle Harris went over the customers billed for the month. The revenues and expenses and the total amount spent on the ATF Project.

1. **Maintenance Staff Report.**

Well 7 and 8 are back in service. Well 7 was down because of a mechanical seal issue when the new motor was being replaced. We have been having a lot of small issues at the arsenic treatment facility. These issues have been slowing everything down. One of the most recent issues was the ph probe. We need to have 48 hours of continuous no problem running and we need that for the 7 day start up. The back-wash tank is having problems with the anthracite plugging the filters. We are seeing a reduction of the arsenic. Ernie asked if we will be providing water to the public when we start our 30 day and Mike said yes.

1. Ernie spoke about having a ribbon cutting ceremony for the ATF Plant Dedication. Saturday, August 31, 2019 at 10:00am was the day that was chosen.
2. Jacobs Monthly Staff Report.
3. **Staff Comments.**
4. **Lee Fremming.**

The Consolidation project is almost done, we are waiting on a few things to be submitted. The Transmission and Distribution Project is complete but there has been some settling that was found in the road at Faith Home and Jessup. Sean spoke about the Foote Road Lift Station. The county contacted him about the conditional use permit. They did ask for a preliminary title report. We have put in an order for that and will get it over to them as soon as we get it. The street light project has gone from traditional trenching to horizontal directional drilling. The cost would be cost effective. Now he is contacting contractors that do that type of work to get their input on plans. The plans are near completion. President Landers wanted to know when we may see construction. Lee said that Mike Jones will need to look them over and then we can finalize them. After that we can go out to bid. We are looking at a few months.

1. **Director Comments**

President Landers said that he is working on another community clean up.

1. **Adjournment**

There was a motion made to adjourn at 1:25pm by Director Alexander and a second by Vice President Parker. Director Alexander(M), Vice President Parker(S), President Landers(AYE), Director Bernal(AYE) and Director Jones(AYE).

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**