**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, August 24, 2021**

**Time: 1:00 p.m.**

1. **Call to Order.**

The meeting was called to order at 1:00 pm.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Parker, Vice President Robertson, Director Jones and Director Knee. Also present were Attorney Dennis Hay, Maintenance Operations Director Mike Jones and Board Secretary Michelle Harris. General Manager Garza was absent.

1. **Agenda Changes**

NA.

1. **Conflict of Interest**

NA.

1. **Public Comment on Non-Agenda Items**

NA.

1. **Presentations.**

None.

1. **Consent Agenda.**
2. **Approve Minutes for the July 27, 2021 Meeting.**
3. **Approve Warrant Register for August 24, 2021.**

There was a motion made to accept the consent agenda by Vice President Robertson and a second by Director Knee. Vice President Robertson(M), Director Knee(S), President Parker(AYE) and Director Jones(AYE).

1. **Discussion/Possible Action Items.**
2. **Discussion and Possible Action to appoint an individual to fill the District’s vacant board seat.**

There were two applicants for the vacant board position, Boyd Storts and Ron Reforma. We had each applicant step outside while the board interviewed each of them separately. There was a unanimous vote for Ron Reforma to fill the vacant seat.

1. **Administer Oath of Office to newly appointed Director.**

Board Secretary Michelle Harris swore in Ron Reforma.

1. **Discussion and Possible Action to Approve Amendment No. 4 To Work Authorization and Task Order for Main Lift Station /FM Modifications.**

There was a motion made to approve Amendment No. 4 to Work Authorization and Task Order for Main Lift Station/FM Modifications by Director Knee and a second by Vice President Robertson. Director Knee(M), Director Robertson(S), President Parker(AYE), Director Jones(AYE) and Director Reforma(AYE).

1. **Items from General Manager.**
2. **Administrative Staff Report.**

Board Secretary Michelle Harris reported the revenues, expenses and cash balance for the month of July.

1. **Maintenance Staff Report.**

Maintenance Operations Director Mike Jones went over the usage for July, the usage was up from June. We met with Alfonso at the ATF and discussed the GAC and how the two would work together when the time comes. We also discussed the hardness in the water that is coming from one of the backflow tanks. A pilot study was an idea that was brought up so we can see how the chemicals are affecting the quality of the water and if we can stop using certain chemicals. There were no SSO’s in the month of July. We are still waiting on Tesco to get some of the electrical components at the Foote Rd Lift Station. We have encountered a few problems at the Foote Rd lift station and we are trying different things. We are working with the contractor to see if we can come up with solutions.

1. **Staff Comments.**
2. **Mario Gouveia.**
3. **Vac Truck- USDA Grant Loan**

Mario and Alphonso are not available but they did want to keep the board aware of what was happening with the Vac Truck. At this time, we have sent over some information to Noe at Gouveia engineering and he sent it over to USDA. We are waiting to see if they request any other financial documents.

1. **Lee Fremming.**
2. **Update GAC Meeting**

Alphonso discussed how the facility will work with the ATF and what chemicals we can use. He said that we cannot let the filters sit, they have to run at all times. We can not use chlorine at the GAC, it will destroy the media. We will be brining some more information back next month.

1. **Director Comments.**
2. **Adjournment.**

There was a motion to adjourn the meeting at 2:13 pm.

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**