**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, March 28, 2023 Minutes**

1. **Call to Order.**

**The meeting was called to order at 1:00 p.m.**

1. **Pledge of Allegiance.**
2. **Roll Call.**

**Present were President Knee, Director Reforma, Director Vasquez. Vice President Parker was absent and excused. Also present were General Manager Garza, Attorney Dennis L. Hay, Board Secretary Michelle Harris, and Maintenance Operations Director Mike Jones.**

1. **Agenda Changes**

**None.**

1. **Conflict of Interest.**

**None**.

1. **Public Comment on Non-Agenda Items**

**None.**

1. **Presentations.**

**None.**

1. **Consent Agenda.**
2. **Approve Minutes for the February 28, 2023, Meeting.**
3. **Approve Warrant Register for March 28, 2023.**
4. **Approve Resolution 2023-568, A Resolution Designation Signatories for District Warrants.**

**There was a motion made to accept the consent agenda by Director Reforma and a second by Director Vasquez. Director Reforma(M), Director Vasquez(S) President Knee(AYE), Director Parker(Absent)**

1. **Discussion/Possible Action Items.**
2. **Discussion and Possible Action to appoint an individual to fill the district’s vacant board seat.**

**There was a motion made to appoint for the vacant board seat by President Knee and a second by Director Reforma. President Knee(M), Director Reforma(S), Director Vasquez(AYE), and Vice President Parker(ABSENT).**

1. **Discussion and Possible Action to enter into Agreement with A.M. Pechẽ & Associates LLC.**

**There was a motion made to enter into agreement with A.M. Peche and Associates contingent upon legal review by President Knee and a second by Director Reforma. President Knee(M), Director Reforma(S), Director Vasquez(AYE), and Vice President Parker(ABSENT.**

1. **Items from General Manager.**
2. **Administrative Staff Report.**

**Board Secretary Michelle Harris went over the Revenues, Expenses and Cash on hand for the month of March. She gave the board members the information they need to log into CSDSA and do their required ethics training.**

1. **Maintenance Staff Report.**

**Maintenance Operations Director Mike Jones talked about the H2s issues that we have been dealing with over the last 15 months. The iron that is being added is causing the City of Turlock’s meter to fowl. We have cleaned it and plan on cleaning it again. We have moved it downstream to see if this will fix the problem that they are experiencing with the meter as well. They are asking us what our long-term plan is to fix the problem. Mike would like to purchase a clamp on meter that will not come into contact with the iron we are introducing to control the H2S problem. He feels this would be our best option. Looking over the results it does look like we are on the right path and getting some good results. We are no longer doing a ph adjustment at the ATF. We are looking into doing a rehab on well 7 like the rehab we did on well 8. This will be done next fiscal year.**

**GM Garza is working with County to abandon Jennie Street stub. The County surveyor has been looking into this. We do have a water line and fire hydrant that would fall onto the other owner’s side of the property. We are going to see if we can offer them something to get the whole piece of property.**

1. **Staff Comments.**

**None.**

1. **Open Session Disclosure Regarding Closed Session Items pursuant to Government Code Section 54957**

**Open Session is now closed, and we are entering into Closed Session at 1:30 p.m.**

1. **CLOSED SESSION**
2. **Public Employee Performance Evaluation pursuant to Government Code Section 54957 Title: General Manager**
3. **Open session Report on Closed Session Pursuant to Government Code Section 54957.1.**

**Closed Session is now closed, and we are entering back into Open Session at 1:45 p.m. We will table the item until next month when we have more information.**

1. **Director Comments.**

**None.**

1. **Adjournment**

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**