**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**May 23, 2023 Minutes**

1. **Call to Order.**

**The meeting was called to order at 6:00 p.m.**

1. **Pledge of Allegiance.**
2. **Roll Call.**

**Present were President Knee, Vice President Parker, Director Reforma, Director Vasquez and Director Chavez. Also present were General Manager Garza, Board Secretary Michelle Harris and Maintenance Director Mike Jones was absent.**

1. **Agenda Changes**

**Item C was moved before Item B**

1. **Conflict of Interest:**

**None.**

1. **Public Comment on Non-Agenda Items.**

**None.**

1. **Presentations.**

**None.**

1. **Consent Agenda.**
2. **Approve Minutes for the April 25, 2023, Meeting.**
3. **Approve Warrant Register for May 23, 2023.**
4. **Approve Resolution 2023-570, A Resolution Designation Signatories for District Warrants.**

**There was a motion made to accept the consent agenda by Vice President Parker and a second by Director Reforma. Vice President Parker(M), Director Reforma(S), President Knee(AYE), Director Vasquez(AYE) and Director Vasquez(AYE).**

1. **Discussion/Possible Action Items.**
2. **Discussion and Possible Action to adopt Resolution 2023-571, A Resolution Adopting 2023/2024 Fiscal Year Budget.**

**Director Chavez asked to receive the information regarding raises that employees have received and where the comparisons were from that we are looking for our proposed salaries. Director Chavez requested to see the salaries that employees are receiving now, what they received last year, what they are going to be getting in the future and how many years they have been working at the district. Director Chavez feels that everybody should get the same percentage across the board no matter what. Director Chavez stated that if an employee has been here for 5,6,7 years or 20 years they should all be getting the same thing. Director Chavez asked the other members if they would like the information that she is requesting or is it just her that is wanting to see it. President Knee said he is satisfied with the information that he has been given. Vice President Parker said that it is fine to give the time for you to review since we have a month to adopt the budget. This item was tabled for the June meeting.**

1. **Discussion and Possible Action to join California CLASS Investment Pool.**

**There was a motion by Director Vasquez and a second by Director Reforma to join California CLASS Investment Pool by. Keyes citizen Steven Morrow addressed the board and said that he recommends putting the districts money to work. Director Vasquez(M), Director Reforma(S), President Knee(AYE), Vice President Parker(AYE) and Director Vasquez(AYE).**

1. **Discussion and Possible Action to adopt Resolution 2023-569, Resolution of the Board of Directors of the Keyes Community Services District Adopting an Investment Policy. Director Chavez asked if this means that we will be investing the whole amount that was spoken about in April 2023? Attorney Dennis Hay said no, there are strict limitations on how much can be invested. There was a motion made to adopt Resolution 2023-569 by Vice President Parker and a second by President Knee. Vice President Parker(M), President Knee(S), Director Reforma(AYE), Director Vasquez(AYE), and Director Vasquez(AYE).**
2. **Items from General Manager.**
3. **Administrative Staff Report.**

**Board Secretary Michelle Harris went over the revenues, expenses, and cash on hand for the month of April.**

1. **Maintenance Staff Report.**

**Austin Roberts has finished his truck driving and will be getting his license soon. Wyatt Parker will be attending truck driving school after Austin Roberts.**

**Chad Johnston from Stanislaus County Public Works will be meeting with me regarding the property that we are wanting to purchase on Jennie Rd.**

1. **Staff Comments.**
2. **Open Session Disclosure Regarding Closed Session Items pursuant to Government Code Section 54957**

**Open Session was closed at 6:20 p.m and entered into closed session.**

1. **CLOSED SESSION**
2. **Public Employee Performance Evaluation pursuant to Government Code Section 54957 Title: General Manager**
3. **Open session Report on Closed Session Pursuant to Government Code Section 54957.1.**

**No Reportable Action.**

**Closed Session was closed at 7:14 p.m. and entered into open session.**

1. **Director Comments.**
2. **Adjournment**

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**